

Instructions for Change of Address Notice of Guardian

1. If you choose to print a blank form and write answers, be sure to type or use an ink pen.
2. Fill in all spaces. If a space does not apply, write "N/A" in the space for the answer.
3. The form is designed for the simple case. Guardians are required to keep the Court informed of any change in their address. When you file this pleading also send a copy to any other party or entity entitled to notice in the case. When sending others a copy of this pleading, state when, where, and how you did so on page 2 of 2.



NOTICE: If your circumstance is more complex or you are uncertain that the forms meet your needs, seek legal advice. For assistance in finding an attorney, visit the [Pima County Law Library's Legal Resource page](#).



4. Mail the completed forms with the attachments to:
Attention: Probate Division
Clerk of Superior Court
110 W. Congress
Tucson, Arizona 85701
5. The Clerk charges a fee for certain filings. The Clerk's web site, <http://www.cosc.pima.gov/>, provides fee information, phone and email contacts for your convenience. Fees are subject to change. Check with the Clerk's office to verify actual fee amounts.