



## CAMERA AND/OR AUDIO RECORDING REQUEST FORM

### NOTES

- Under A.R.S. Rule 122, and local Administrative Order 2013-34, audio and/or video recording and photography is not permitted in the courthouse, courtrooms, or court offices without prior authorization. Permission should be requested at least 48 business hours before a hearing, and 7 days before a trial.
- Requests received after 5:00 p.m., on weekends, or on court holidays, will be considered received as of 8:00 a.m. the following business day.
- Please complete the form entirely, incomplete requests may not be considered.
- You must receive an authorization via email in order to film or record. No authorization = no recording.
- **When complete, save and email form to [communityrelations@sc.pima.gov](mailto:communityrelations@sc.pima.gov)**

### CONTACT INFORMATION

First and Last Name:

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Organization:

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Email Address:

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Date of Request:

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### COURT INFORMATION

Hearing Date AND Time:

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Judge's Name/Division:

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Case Name / Number:

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Type of Hearing:

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Camera or Audio Recording Request?

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What equipment would you like to use?

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Additional  
Information:

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